

Ascend to new heights in Defence Technology Innovation



www.exsel-group.com

INTRODUCTION

Exsel Group stands as a preeminent force in the realm of independent defence technology solutions. We specialise in delivering supreme engineering expertise, advanced technology systems and comprehensive support services where the imperatives of reliability, safety and protection are non-negotiable.

Tracing our legacy back to 1947 in the United Kingdom, Exsel Group has evolved into a multi-faceted organization with a presence across four strategic UK facilities and various locations across the globe. We cater to an international clientele spanning government agencies, defence sectors and commercial enterprises.

GLOBAL REACH

We are a key operational supplier to UK defence and offer our services globally. This provides our team members with unique opportunities for international travel and engagement. We pride ourselves on delivering exceptional customer service by establishing a robust communication framework with our clients. Our organisational structure is designed to facilitate integrated solutions, managed through proven project management methodologies.

PURPOSE OF ROLE – Production Controller

To effectively transpose engineering MDP and specification data, into the company “progress” system, thus enabling works order releases for both material procurement and manufacturing capacity planning. To track and monitor contract review customer delivery dates identifying appropriate offsets for manufacturing start and finish dates.

To define and specify insource, outsource decisions complete with manufacturing offsets, required to achieve customer due date (defined by contract review release).

To provide an effective interface with engineering, project managers and manufacturing teams ensuring any impact on the customer expectation is effectively communicated.

To support the Operations Manager in programme / operational reporting

KEY RESPONSIBILITIES

Job specific responsibilities

- To liaise with engineering teams to ensure MDP, BOM structures and drawing information is complete without errors or omissions.
- To liaise with manufacturing and purchase departments to ensure lead times match customer delivery requirements.
- To monitor and identify procurement and manufacturing constraints likely to impact customer delivery commitment, as per contract review. Ensure commercial team and project managers are aware of delay issues.
- To ensure manufacturing works order -booking controls are effective thus enabling control of the life cycle of each works order.
- To print and control drawing packs and issue to respective manufacturing departments.
- To update drawing packs (WIP), with modified – up issued drawings and removing outdated drawings from the system. This is a controlled, auditable process.
- Where drawings are removed from the manufacturing cycle, resultant obsolete parts and materials are identified and removed from the system for disposal.

GENERAL

- Excellent written and verbal communication skills.
- Ability to be flexible and work outside core hours on occasion.



Ascend to new heights in Defence Technology Innovation



- Travel to other Exsel group sites and occasional overseas travel may be required.
- Must be able to work in the UK without restrictions & meet UK government security vetting criteria.

HEALTH & SAFETY

- Adhere to all relevant Health and safety procedures and observe safe working practices. All work to be conducted in a safe manner.
- Appropriate Personal Protective Equipment to be used when required.
- All tools and equipment are to be cleared away at the end of a task and work area cleared up before the end of working day.
- All hand tools (if used) are to be maintained in a safe useable condition.
- To advise advanced Technician, team leader or line manager of any Health & Safety issues promptly.

COMPETENCIES & SKILLS

- Good interpersonal and communication skills and ability to communicate and work with people at all levels.
- Enthusiastic about technology; creative and innovative.
- Self-confident and assertive.
- Sound judgement and decision making ability.
- Ability to organise and prioritise a number of projects simultaneously.
- Ability to understand and interpret engineering drawings
- The job holder will require a valid driving licence.
- Customer service skills.
- Strong organisational skills with the ability to multi-task and work under pressure.
- Attention to detail.

KNOWLEDGE, QUALIFICATIONS & EXPERIENCE

- 2 to 3 years' experience of engineering design and development
- Experience of manufacturing, fabrication, and finishing of mechanical / electrical products
- A qualification in a Mechanical Engineering discipline.
- Confident application of mechanical engineering fundamentals including mechanics & materials.
- Skilled in preparing technical reports and presentations for internal customers.

EMPLOYEE BENEFITS AND WORKLIFE BALANCE

- Competitive salary.
- Training & development opportunities.
- Apprenticeship programs.
- Company pension.
- Early finish on Fridays.
- Free guest accommodation in various locations (home and aboard).
- Birthday holiday.
- Service milestones.
- 25 days holiday, including 3 days Christmas closure, plus Bank Holidays (x8)
- Recruitment Reward Scheme.
- Flexible maternity options after month 9.
- Paid paternity leave.

CANDIDATE PROFILE

Our employees are the driving force behind our achievements. We invest in their professional growth, and in return, they bring innovation, enthusiasm, and a relentless pursuit of excellence to our operations. We seek individuals who are passionate about making a meaningful impact on the world and believe that a role with us can facilitate that ambition.

We encourage applicants who are also former Armed Forces personnel, Reservists and Cadet Force Volunteers, you will be made very welcome amongst our existing staff, who have shared your past experiences, and have been with us



Ascend to new heights in Defence Technology Innovation



EXSEL
DESIGN & INTEGRATION
ENGINEERING INNOVATION

for many years. If you have the skills, mindset, and attributes to make a difference in the business then take the next step in your career by becoming a part of the Exsel Group.

For more information see www.exsel-group.com, to apply to join our dynamic team, please forward your CV and covering letter to careers@exsel-group.com

