

Ascend to new heights in Defence Technology Innovation



www.exsel-group.com

INTRODUCTION

Exsel Group stands as a preeminent force in the realm of independent defence technology solutions. We specialise in delivering supreme engineering expertise, advanced technology systems and comprehensive support services where the imperatives of reliability, safety and protection are non-negotiable.

Tracing our legacy back to 1947 in the United Kingdom, Exsel Group has evolved into a multi-faceted organization with a presence across four strategic UK facilities and various locations across the globe. We cater to an international clientele spanning government agencies, defence sectors and commercial enterprises.

GLOBAL REACH

We are a key operational supplier to UK defence and offer our services globally. This provides our team members with unique opportunities for international travel and engagement. We pride ourselves on delivering exceptional customer service by establishing a robust communication framework with our clients. Our organisational structure is designed to facilitate integrated solutions, managed through proven project management methodologies.

PURPOSE OF ROLE – Project Manager

The Project Manager (PM) is responsible for the successful management and execution of engineering-based projects within the bounds of quality, schedule and budgetary constraints.

They will provide regular project status information and manage a multi-skilled team through the project life cycle. The PM will be required to co-ordinate and drive across all the functional areas within the organisation to ensure the successful on time delivery of all project milestones.

Ownership of system design, development and engineering of mechanical, electrical and electronic aspects of projects. This includes taking responsibility for preparation of design specifications and project documentation such as test specifications and technical reports, necessary to meet the time, specification and budget requirements of the project.

The role involves all facets of project management with direct liaison to customers and third party organisations.

KEY RESPONSIBILITIES

Job specific responsibilities

- Planning and managing of project resource budgets and monitoring of project cash flow
- Development and maintenance of project management plans and schedules
- Working with Bid Teams to produce tender responses
- Issue and risk management
- Stakeholder liaison and customer relations management providing a central point of contact
- Project Team leadership
- Project configuration and quality control
- Project monitoring and reporting
- To work with the management team colleagues to continuously improve project management processes in accordance with group policy
- To be responsible for technical delivery of projects.
- Ownership of technical requirements and responsibility for abstraction of derived requirements as necessary
- To ensure that the design is safe and compliant to current legislation.
- To take responsibility for project change meetings and review boards.
- To be responsible for the technical input for tender documents, including costs.
- To be responsible for specifications, reports and plans.
- To oversee design of sub-systems
- To be responsible for technical trials and testing.
- To be responsible for feasibility studies and engineering assessments.



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EXSEL
DESIGN & INTEGRATION
ENGINEERING INNOVATION

- To lead technical liaison with customers, suppliers and internal departments, including support aspects, standards and quality to ensure that information is shared
- To approve drawings against specified requirements.
- To understand the security aspects pertaining to projects.

GENERAL

- Excellent written and verbal communication skills.
- Ability to be flexible and work outside core hours on occasion.
- Travel to other Exsel group sites and occasional overseas travel may be required.
- Must be able to work in the UK without restrictions & meet UK government security vetting criteria.

HEALTH & SAFETY

- Adhere to all relevant Health and safety procedures and observe safe working practices. All work to be conducted in a safe manner.
- Appropriate Personal Protective Equipment to be used when required.
- All tools and equipment are to be cleared away at the end of a task and work area cleared up before the end of working day.
- All hand tools (if used) are to be maintained in a safe useable condition.
- To advise advanced Technician, team leader or line manager of any Health & Safety issues promptly.

COMPETENCIES & SKILLS

- Proven background in Project Management
- Experience of managing multiple high-value projects
- Experience of engaging with customers in a pressured environment
- Excellent communications and inter-personal skills
- Results oriented with a drive to succeed and achieve targets
- Sound judgement and decision making ability
- Creative problem solver
- Formal accredited qualification in project management (e.g. APM, PRINCE2)
- Skill in preparing technical and management reports and presentations for customers and suppliers
- Excellent organisational and time management skills to manage delivery of projects
- Computer literate; Microsoft Office and Project are essential
- Excellent personal and team organisational skills with the ability to work with people at all levels
- Proven engineering experience is essential in a heavily regulated industry.
- A relevant degree or suitable HND in an engineering discipline (or demonstrable experience in lieu of training).
- The job holder will require a valid driving licence.
- Customer service skills.
- Strong organisational skills with the ability to multi-task and work under pressure.
- Attention to detail.

KNOWLEDGE & QUALIFICATIONS

- Knowledge of use and applications of CAD and computer-based modelling is desirable.
- Previous experience of aircraft and/or vehicle systems is desirable.
- Knowledge of UK MOD organisation & process is desirable.
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EMPLOYEE BENEFITS AND WORKLIFE BALANCE

- Competitive salary.
- Training & development opportunities.
- Apprenticeship programs.
- Company pension.



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- Early finish on Fridays.
- Free guest accommodation in various locations (home and aboard).
- Birthday holiday.
- Service milestones.
- 25 days holiday, including 3 days Christmas closure, plus Bank Holidays (x8)
- Recruitment Reward Scheme.
- Flexible maternity options after month 9.
- Paid paternity leave.

CANDIDATE PROFILE

Our employees are the driving force behind our achievements. We invest in their professional growth, and in return, they bring innovation, enthusiasm, and a relentless pursuit of excellence to our operations. We seek individuals who are passionate about making a meaningful impact on the world and believe that a role with us can facilitate that ambition.

We encourage applicants who are also former Armed Forces personnel, Reservists and Cadet Force Volunteers, you will be made very welcome amongst our existing staff, who have shared your past experiences, and have been with us for many years. If you have the skills, mindset, and attributes to make a difference in the business then take the next step in your career by becoming a part of the Exsel Group.

For more information see www.exsel-group.com, to apply to join our dynamic team, please forward your CV and covering letter to careers@exsel-group.com

